

Minutes of the Meeting of
Riccall Parish Council
held on 21 October 2019
from 7.30p.m.
at the Regen Centre

Attending: Acting Chairman Cllr Sharp, Cllrs Adamson, Dawson, Marston, Morton, Nuttall, Owens, Rimmer and Tatterton.
District Cllr Duggan
Sandra Botham- Clerk & RFO, Glenda Foster- Admin Assistant

1 Apologies and Declarations of Interest

Apologies for absence were received and accepted for Cllr Keen and Cllr Musgrave. The Vice Chair, Cllr Sharp, chaired the meeting.
There were no declarations of interest in items on the agenda.

2 Minutes of the meeting of Riccall Parish Council held on the 16 September 2019,

The minutes of the above meeting were accepted and adopted as a true record.

3 Report of progress and updates since the last meeting

District Cllr Duggan gave an update on action taken including reporting of a traffic light out and contacting Area 7 for confirmation of tree ownership on grassed area by the A19 northern junction. Area 7 noted that the area is an NYCC amenity and RPC are paid to maintain a strip of land round it shown on a map supplied. Local Authority policy is changing to allow such areas to grow wild natural habitat. Any more extensive grass cutting would be at the cost of the PC. Maintenance/pruning of the trees would need permission from NYCC. A licence can be granted by NYCC for ownership of the memorial tree with no charge and then responsibility would rest with the PC. Members noted a preference to keep the grass maintained as current for H & S reasons and keeping the sight lines for the junction. **Action:** *Members requested that the Clerk apply for permission to prune overhanging trees.* Cllr Duggan had also followed up an enquiry regarding removal of a hedge in the Conservation Area.

A crime report for August, taken from the Police website, had been circulated to members prior to the meeting.

The Clerk gave an update on action taken and developments since the last meeting:

- Call from resident on York Road complimenting the grass cutting
- Mandate Forms for YB will need to be signed again due to YB not accepting previous forms
- Gmail accounts for Cllrs Tatterton and Marston are now set up
- Riccall Beacon – thanks to Cllr Keen for new distribution list - and thanks to members for distributing the copies
- A resident contacted Cllr Sharp regarding an invasive plant- this has now been removed

- A19 traffic survey – Cllr Musgrave noted results would not be available for this meeting
- Reported drains on Back Lane flooding after heavy rain
- Contacted Pizza takeaway – suggesting a bin is provided to prevent tab ends on the footpath
- A bin at the Park was emptied and rubbish thrown around - requested price for a lock from SDC
- Saunters Way fencing repair requested - passed to Cllr Duggan who has arranged repairs
- Cllr Adamson agreed to providing information re Riccall Landing for solicitor to progress Land Registration
- IT issues on-going, data was lost when security software removed - Paul Stringer to attend 23 October to carry out checks & issues
- YLCA have been contacted for further dates for new Cllr training.
- Lily McQuade the Rural Housing Enabler for SDC has moved on and noted that Broadacres are still progressing the Landing Lane site and a community meeting
- YLCA noted that Quality Council status no longer applies - Brightfive to remove from website
- Chasing consultant for estimate for car park plans – update: he is busy on large project at present
- School has been contacted regarding tree limiting light from street lamp

4 Matters from Public Participation

An issue had been raised by a resident who had tripped/fallen on the footpath outside 5 York Road where building work is in progress. Area 7 were already aware of this and had inspected the site and found a tarmac repair had been carried out by the contractor. Area 7 will make further enquiries.

5 Correspondence

5 (a) Correspondence requiring decisions:

YLCA- The Redmond Review has a survey link, which ends 22 Nov - circulate to members.

Selby Citizens Advice request for donation - *members agreed to a donation of £100.00.*

Resident's letter re youths outside Regen Centre - the Clerk will contact Sgt Angie Richardson with details of other recent incidents and request police presence.

The Chairman requested item 10 be brought forward and members were in agreement.

10 Dr Vilkas Gupta of Beechtree Surgery

Dr Gupta gave an update on the current situation and staffing changes, due to the shortage of doctors, at Beech Tree surgery. He would like to create an Awareness Campaign in order to protect the surgery. After discussion it was agreed that Dr Gupta would prepare an article for

inclusion in the next Riccall Beacon (to be submitted January 2020). *The Clerk will send a letter of thanks to Dr Gupta for attending.*

5 (b) Correspondence for information only:

Residents letter regarding reporting of blocked gullies. Cllr Keen to report but not in attendance.

Area 7 noted that the yellow lines requested will be considered in the next round of works planning.

Update on Blue Campaign- noted.

SDC new draft Council Plan- survey on email.

5 (c) Late Correspondence – to note only:

Correspondence from Friends of the Earth including 20-point guide for town and parish councils. – circulate to members

Community Energy Campaign- noted.

YLCA notifications of VE Day 2020 celebrations. Forward to Cllr Keen.

Plasmor letter regarding Escrick Quarry- noted and joining the liaison team will be considered if the proposal goes ahead.

Thank you card from Ann Kilmartin – noted.

6 Accounts

Payments for October 2019 were approved. Total expenditure: £4,799.58

The CIL October Statement was noted and members agreed to request the payment. Cllr Sharp, as acting Chairman, signed the document.

The Annual Reporting documents will be forwarded from Selby DC later in the year.

A short break was taken to sign the cheques. Members agreed to add the Clerk to the bank mandate and the forms were completed to add the Clerk, Cllrs Marston and Tatterton and to remove former councillor, Ann Kilmartin.

7 Reports and Consultation

Cllr Owens reported back for the Village Institute AGM and noted that members had retained their positions on the Committee.

Cllr Adamson reported back from the CEF meeting and Cllr Dawson from the CEF Forum. The issue of Community Speed Watch had not been raised. Inspector Wedgewood spoke at the Forum about the demands on the force and his workload.

The Clerk reported from the YLCA Branch Meeting noting that YLCA had launched their new webinar training with a free trial on current topics. The aim is to charge per person and be interactive. A program of training will be circulated and suggestions for appropriate subjects for both members and clerks are welcome. Sharon Fox attended the meeting and answered current topics. In addition, she noted major roadworks on Bawtry Road to construct a new roundabout will take place for 18 weeks. The Winter Maintenance service was mentioned, and Sharon Fox noted Riccall Snow Patrol is used as a model service.

8 Planning

8(a) Planning applications granted by Selby DC

2019/0798/TPO: Works authorised for Proposed felling of 1 No Tillia Cordarta (lime) T3 covered by TPO 9/1977- 11 Manor Garth, Riccall. Lead Cllr Dawson.

2019/0007/HPA: Permission GRANTED for Proposed extensions and alterations- Church Cottage, Silver Street, Riccall.

8 (b) To consider the following planning applications:

2018/0476/FUL: Amended Plans for Proposed erection of a new dwelling in the grounds of Garden house and the demolition of some outbuildings and the conversion of an outbuilding to an ancillary home office and residential annex: Garden house, Manor Garth, Riccall. Lead Cllr Owens recommended a comment of no objection. It was RESOLVED to accept the recommendation.

8(c) Other planning matters

Escrick Quarry application:

NY/2019/0136/ENV: Consultation on planning application for the purposes of the proposed new quarry to extract approximately 6 million tonnes of clay by 2053 and restoration of the site to agriculture and nature conservation with the importation of up to 2.67 million tonnes of inert materials together with the construction of new internal site access haul road, site compound, car park, site office, wheel washing facility, security fencing and gates and the construction of a temporary bridge crossing over the National Route 65 of the National Cycle Network on land, at land adjacent to and to the west and north of the current Escrick Quarry to the south west of Escrick, North Yorkshire, YO19 6ED. A draft compiled by the Working Group was recommended.

It was RESOLVED to accept the draft response.

Late applications:

2019/1058/TPO: Proposed light pruning by 2% and crown reduction by 10% to 2 No Silver Birch trees covered by a TPO at 25 York Road, Riccall. Lead Cllr Dawson reported that the application had been submitted by Rouse Homes and that the trees concerned were in a neighbouring garden and overhanging the Rouse site. Neighbours had not received any notification of the application. It was recommended to withhold any comments until the neighbours had been formally consulted. Members agreed to this stance.

2019/1041/HPA: Proposed conversion of barn in rear garden from part annex/store to self-contained family annex and erection of porch to front elevation of existing dwelling- 8 Church Street, Riccall. Lead Cllr Keen unable to assess. Cllr Dawson to follow up if necessary.

2019/0959/HPA: Proposed removal of conservatory and replace with kitchen/diner side extension- 22 Mount Park, Riccall. Cllr Nuttall will report back in the morning to the Clerk.

9 Recreational / H & S update

Cllr Nuttall reported on the Annual Inspection.

The Clerk reported on matters that relate to the play equipment or sports field maintenance: Cllr Nuttall's report for September was for general maintenance work required, soft pour repair, bark turning on aerial slide and noted that the gym equipment maintenance has been ordered. *Quarterly inspections from an external company will be an agenda item for November.*

It was noted that Cllrs Dawson and Keen will be on a site visit to some playgrounds on Friday.

10 Dr Vilkas Gupta of Beechtree Surgery

Item brought forward.

11 Village Green

The Clerk gave an update for the cycle rack base being installed. It was also suggested that the base work and rack could be funded from CIL.

It was RESOLVED to fund the work from CIL.

To discuss installing a power feeder pillar- due to Cllr Keen's absence, this will be taken to the November meeting.

Members considered the use of an events procedure as more requests have been received for holding events on the Village Green. *The Clerk will provide a draft, to be discussed at the November meeting.*

12 Neighbourhood Watch

Cllr Rimmer noted that there was little support available and suggests holding a security event next year to see if it will generate any interest. The police marking service will be invited and crime figures will be available. Cllr Rimmer is to lead, and Cllr Nuttall will support, within the umbrella of the Parish Council. There are funds and a treasurer will be required. *It was agreed to agenda Neighbourhood Watch at each month's meetings.*

13 Health & Safety Policy and Revised Standing Orders and Financial Regulations

It was RESOLVED to adopt the draft Health and Safety Policy.

The revised Standing Orders and Financial Regulations (as recommended by the Administration and Finance Committee) *will be considered on the November agenda.*

14 Traffic Working Group

No progress to note as the consultant has not been available.

15 Minor Items for the next agenda

Quarterly H & S Inspections by an external company.
Feeder pillar for Village Green.
Draft Events Procedure.
Neighbourhood Watch updates.

The meeting was taken into private session at 9.57p.m.

16 Staff matters/private session

The Chairman took the meeting out of Private Session, thanked those present, and closed the meeting at 10.00pm.